laSalle
RAMON LLULL UNIVERSITY

1.	**UNIVERSITY/ SCHOOL NAME**	**LA SALLE CAMPUS BARCELONA – URL** (Erasmus Code: **E BARCELO16**)
2.	**ADDRESS & WEBPAGE**	C. Sant Joan de La Salle, 42. Lluçanès Building. Ground floor. 08022. Barcelona. Spain. http://www.salleurl.edu/
3.	**GENERAL INFORMATION**	https://www.salleurl.edu/en/new-students/international-office/exchange-programs/incoming-students
4.	**CONTACT PERSONS**	**INTERNATIONAL RELATIONS** rrii@salle.url.edu Nina HOFMANN — **Global Partnership Development Manager** — nina.hofmann@salle.url.edu — ☎ +34.93.290.2498 Ariadna MONTES — **Assistant International Relations and Summer Programmes** — ariadna.montes@salle.url.edu — ☎ +34.93.290.2498 **GLOBAL STUDENTS OFFICE** students-office@salle.url.edu Anna VIDAL **Global Student's Office Manager** anna.vidal@salle.url.edu ☎ +34.93.290.2389 ☎ +34.620.020.988 Christian ZEIDAN — **Incoming Students' Coordinator** — incoming-exchange@salle.url.edu — **Paperwork Advisor:** students-office@salle.url.edu — ☎ +34.93.290.2421 Ramata BAH — **Outgoing Students' Coordinator** — outgoing-exchange@salle.url.edu — **Mobility Agreements Coordinator:** agreement-mobility@salle.url.edu — ☎+34.93.290.2377

5.	**AREAS OF STUDY AND LANGUAGE OF INSTRUCTION**		**SPANISH or CATALAN**	**ENGLISH**
		MANAGEMENT		
		Degree in Management of Business and Technology		X
		Degree in Digital Business, Design and Innovation		X
		ICT ENGINEERING & TECHNOLOGY		
		Degree in Audiovisual Engineering	X	
		Degree in Electronic Engineering	X	
		Degree in Engineering in the Management of ICT	X	
		Degree in Multimedia Engineering	X	
		Degree in Telecommunications Systems Engineering	X	

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	Degree in Digital Interaction and Computing Techniques	X	
	Degree in Software Application Techniques	X	
	COMPUTER SCIENCE		
	Degree in Telematics (Networks and Internet Technologies)	X	
	Degree in Computer Engineering	X	
	Degree in International Computer Engineering		X
	ARCHITECTURE & CONSTRUCTION		
	Degree in Architecture Studies	X	X
	Degree in Technical Architecture and Construction	X	
	DIGITAL ARTS, ANIMATION & VFX		
	Degree in Animation & VFX	X	X
	Degree in Digital Arts	X	

		1st semester 2022-23(Fall) SEPTEMBER 2022– JANUARY 2023	2nd Semester 2022-23 (Spring) FEBRUARY – JUNE 2023
6.	NOMINATION DEADLINE	April 30th, 2022	September 30th, 2022
7.	APPLICATION DEADLINE	May 30th, 2022	October 30th, 2022
8.	COURSE SELECTION AND PRE-ENROLLMENT PERIOD	June 15th –July 15th, 2022	November 15th, 2022 - December 22nd, 2022
9.	ENROLLMENT PERIOD	September 6 th – 10th, 2022	January 17th – February 4th, 2023
10.	ORIENTATION EVENT (MANDATORY)	September 8th, 2022	February 2nd, 2023
11.	CHANGES IN ENROLLMENT	September 13th – 30th, 2022	February 6th – 17th, 2023
12.	FIRST DAY OF CLASS	September 13th, 2022	February 6th, 2023
13.	LAST DAY OF CLASS	January 14th, 2023	May 26th, 2023
14.	FINAL EXAMS	January 17th– January 29th, 2023	May 29th– June 9th, 2023
15.	TRANSCRIPT OF RECORDS	February 28th – March 15th, 2023	July 15th – August 30th, 2023

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16. GPA (OR EQUIVALENT) REQUIREMENT	• Spanish System (10 Based): 6.50	• GPA: 2.5 / 4.0
17. LANGUAGE REQUIREMENTS	ENGLISH	• First Certificate in English (FCE) • IELTS 5.0/5.5/6.0	• TOEFL 72-94 • CEFR level: B2
	SPANISH	• DELE B2. Diploma de Español como Lengua Extranjera. Instituto Cervantes	
	An English certificate is required to all students enrolled in the English courses to prove their language level, except for those who have English as a native language. A Spanish certificate is required to all students enrolled in the Spanish courses to prove their language level, except for those who have Spanish as a native language.		

Note: the table above spans multiple sub-columns for section 17.

18. ACADEMIC INFORMATION (COURSES, TIMETABLES, ETC.)	ONCE THE STUDENTS HAVE <u>RECEIVED OUR ACCEPTANCE LETTER</u> WITH THE COORDINATORS DETAILS, THE STUDENTS CAN CONTACT THE COORDINATOR IN ORDER TO START THE PRE ENROLLMENT AND COURSE SELECTION PROCESS. FOR BUSINESS AND ARCHITECTURE, THE COORDINATOR WILL CONTACT THE STUDENTS IN DUE TIME. **BUT PLEASE, DO NOT DO IT BEFORE RECEIVING THE ACCEPTANCE.**	
	List of courses available for exchange students: https://www.salleurl.edu/en/new-students/international-office/exchange-programs/incoming-students/list-courses *will be updated each academic year*	
	MANAGEMENT	
	Academic Coordinator (Incoming Exchange Students) Prof. Liliana LÓPEZ liliana.lopez@salle.url.edu	Academic Coordinator (Outgoing Exchange Students) Prof. Sinan HOSADAM sinan.hosadam@salle.url.edu
	ICT ENGINEERING & TECHNOLOGY	
	Audiovisual Engineering (Incoming/Outgoing Exchange Students) Prof. Ignasi IRIONDO ignasi.iriondo@salle.url.edu	**Multimedia Engineering** (Incoming/Outgoing Exchange Students) Prof. Eva VILLEGAS eva.villegas@salle.url.edu
	Engineering in the Management of ICT (Incoming/Outgoing Exchange Students) Prof. Josep PETCHAMÉ josep.petchame@salle.url.edu	**Electronic Engineering** (Incoming/Outgoing Exchange Students) Prof. Ferran ORGA ferran.orga@salle.url.edu
	Software Application Techniques (Incoming/Outgoing Exchange Students) Prof. Xavier SOLÉ xavier.sole@salle.url.edu	**Telecommunications Systems Engineering** (Incoming/Outgoing Exchange Students) Prof. Joan Lluís PIJOAN joanlluis.pijoan@salle.url.edu
	Digital Interaction and Computing Techniques (Incoming/Outgoing Exchange Students) Prof. Guillem VILLA guillem.villa@salle.url.edu	

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COMPUTER SCIENCE	
Telematics (Networks and Internet Technologies) (Incoming/Outgoing Exchange Students) Prof. Julia SÁNCHEZ j.sanchez@salle.url.edu	**International Computer Engineering** (Incoming/Outgoing Exchange Students) Prof. Ricardo TORRES ricardo.torres@salle.url.edu
Computer Engineering (Incoming/Outgoing Exchange Students) Prof. Xavier SOLÉ xavier.sole@salle.url.edu	
ARCHITECTURE & CONSTRUCTION	
Academic Coordinator (Incoming/Outgoing Exchange Students) Prof. Jaume PLA jaume.pla@salle.url.edu	
DIGITAL ARTS + ANIMATION & VFX	
Academic Coordinator (Incoming/Outgoing Exchange Students) Prof. Gabriel FERNÁNDEZ gabriel.fernandez@salle.url.edu	

19. CREDITS	• The total amount of credits recommended for one semester is 30 ECTS, and the minimum allowable credits for exchange students is 20 ECTS. • ECTS: European Credit Transfer and Accumulation System

20. GRADING SYSTEM		
	Grade	**Grade Criteria**
	MH	With Honors
	9.0 – 10.00	Outstanding
	7.0 – 8.9	Note-Worthy
	5.0 – 6.9	Pass
	1.0 – 4.9	Fail
	0	Not Presented

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21. PROCESS:

Step 1: Receiving your nomination
When you nominate a student filling our form which will be sent in due time. We require their name, phone number, email address, study area and mobility duration. Please, take a look at the courses that the students will validate before choosing the area.

Step 2: Application
On May 1st, we will open the application process. A form will be provided to the students so they can fill in their information and submit their documents.
The documents required are:
- ID/passport
- Photo portrait
- Transcript of records
- Letter of motivation
- Language certificates
- Optional, a recommendation letter
- **Animation and art students,** they must submit a portfolio or a demo reel.

Step 3: Evaluation
After May 30th, we do not receive any more applications. In order to make a fair evaluation, we need all the applications and that's why we can't deliberate until past the deadline. We evaluate all the candidates with the same critireas. The two most important factor is the motivation letter because we believe that the potential of a student is not only reflected in their grades. Then, depending on the seats available in the classrooms, we will accept the top students.

Step 4: Acceptance
After being accepted, the students will receive the official acceptance letter and the visa letter if needed alongside the pre-enrollment form and the list of available courses. The pre-enrollment must be validated by the academic coordinator at La Salle (not by the one at the university of origin). Once the pre-enrollment has been validated, students will be then enrolled and will receive their La Salle credentials.
The certificate of arrival will be signed upon request, starting from the orientation day as it's the official 1st day of the mobility.

Step 5: After the mobility, Transcript of records
Once the evaluation session has taken place, the transcript of records will be generated and sent to the students.